

5<sup>th</sup> January 2024

Dear Parents/Carers,

**Year 11 Subject Parents' Evening – Thursday 18<sup>th</sup> January 2024**

On Thursday 18<sup>th</sup> January 2024, we will be holding our Year 11 Subject Parents Evening in school.

Ten minute appointments with subject teachers will take place in the school hall between 6:00pm and 8:00pm. Teachers will have information about your child's progress within each subject which they will be able to discuss with you.

This year, appointments will be available to book on the Arbor Parent Portal under Guardian Consultations; <https://login.arbor.sc/>. **Sign-up opens at 6:00pm on Monday 8<sup>th</sup> January and closes at 7:00pm on Friday 12<sup>th</sup> January.** You will have been sent details of your child's subject teachers, please select the corresponding teacher and book your ten minute appointment via the Arbor Parent Portal. **If your child has the same teacher for multiple subjects, please only book one appointment with that teacher – each subject taught by the teacher will be discussed during the ten minute appointment.**

We appreciate that some parents will find it difficult to come into school. If you would prefer not to come into school, we can arrange a telephone appointment on an alternative date which will be with your child's form tutor. If you would prefer a telephone appointment, please email [enquiries@thepark.surrey.sch.uk](mailto:enquiries@thepark.surrey.sch.uk) stating that this is your preference along with your child's name and class.

The Speech and Language Team (SaLT) will also be offering telephone appointments to speak with parents and carers of those students whom they are currently supporting. If you would like to discuss your child's progress with them, please email [enquiries@thepark.surrey.sch.uk](mailto:enquiries@thepark.surrey.sch.uk).

**Face to face appointments will be in the school hall and last for 10 minutes per subject.**

Yours sincerely,



Lorraine Walton  
**Assistant Headteacher**