

IMPORTANT DATES – SUMMER TERM

Thursday 29 th June 2023	Year 11 Last Day
Friday 30 th June 2023	School Finishes at 1:00pm for Yr7-Yr10 Year 11 Record of Achievement (Yr11 students to arrive at school with their guests from <u>1.45pm</u> for a prompt 2:00pm start. Smart clothes for all students please.)
Thursday 6 th July 2023	Mr McCarthy's Friends and Family Bingo
Thursday 13 th July 2023	Last Day for all Clubs and Interventions
Friday 14 th July 2023	Year 9 Bentley Copse Activity Centre Trip
Monday 17 th July 2023	Year 8 Walton Firs Trip
Tuesday 18 th July 2023	Year 7 Alice Holt Trip
Tuesday 18 th July 2023	Year 10 New Forest & Moors Valley Country Park Trip
Wednesday 19 th July 2023	Sports Day
Thursday 20 th July 2023	Prizegiving Assemblies (Students Only) Finish for Summer Holidays 1:00pm

ATTENDANCE



7BC
Best Class Attendance
w/c 19th June 2023



ABSENCES

We politely ask that when calling the office to explain about your child's absence, please explain in detail what the illness is. If diarrhoea and/or vomiting, your child must stay away from school until they have been free of symptoms for 48 hours (48hr RULE). Please call the School Office on 01483 772057 before 9.00am each morning your child is absent.

Getting your child to school really matters. Did you know.....

If your child's attendance during the school year is.....	Your child would have lost approximately.....	Or they would have missed approximately.....
95%	9 days	50 lessons
90%	19 days	100 lessons
85%	29 days	150 lessons
80%	38 days	200 lessons
75%	48 days	250 lessons
70%	57 days	290 lessons
65%	67 days	340 lessons

UNAUTHORISED ABSENCE

Unauthorised absence of 5 days or more may result in the issue of a Penalty Notice

Penalty Notices are issued by the Local Authority in accordance with Surrey County Council's Code of Conduct. The Penalty Notice is £60, per child per parent or carer, if paid within 21 days. Thereafter, the amount increases to £120 per parent or carer. If the penalty notice remains unpaid after 28 days, the Local Authority will consider a prosecution under s444 Education Act 1996.

MEDICAL APPOINTMENTS

We politely request that medical appointments are made outside of school hours, however, we understand that this isn't always possible. Please email the School Office with the details of the appointment along with a copy of the appointment letter, email or text for your child's school record. Please also let the School Office know if your child will be in late after the appointment or what time they will need to be collected.

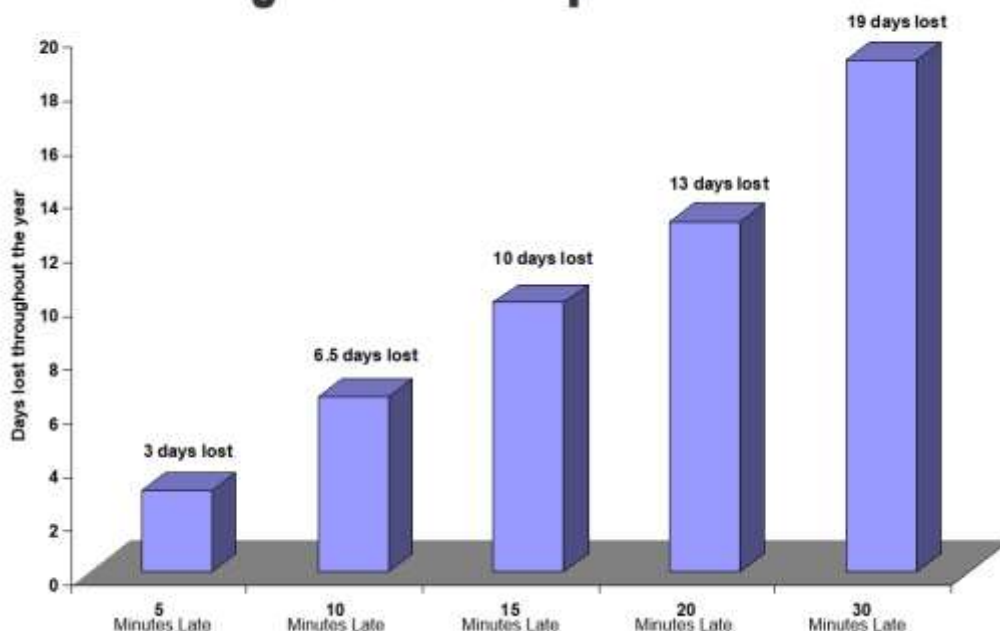
LATENESS

Punctuality is highly important, students who arrive late to school are not only losing learning but also disrupt the learning of others as they arrive late for lessons.

The school gates open at 8:50am and all students are expected to be onsite by 9:00am when the gates close. Morning Registration takes place between 9:00am and 9:10am, students who arrive after 9:05am are given a Late mark on the register.

Last week, we registered 35 Lates at a total of 562 minutes; that's 9 hours lost to learning.

Being Late Adds Up



We want to help families get their child to school on time. Here are some things you can try:

- Have everything you/your child needs for school prepared the night before
- Ensure that your child goes to bed at a reasonable time so they are not too tired to get up in the morning
- Ensure your child has a good night's sleep by minimising their use of devices at bed time
- Have a consistent bedtime routine for your child
- Set an alarm to allow plenty of time for your morning routine in getting to school on time

END OF DAY COLLECTIONS

If there is a change to your child's normal collection, i.e. they are going home with another parent, another family member / friend is collecting or they normally go home on transport and you will be collecting instead, please ensure you let the School Office know or write a note in your child's diary. We would be grateful if you can provide the name of the person collecting and a password, this really helps with any confusion at the end of the day.

MEDICATION

ALL medication must be supplied to the school office in its original packaging with the pharmacy prescription label attached clearly stating the medication dosage, child's name and must be within the expiry date.

Medication will not be administered at school unless we have the medication as per above and a signed and completed 'Parental Consent to Dispense Medication Form'.

ARBOR PARENT PORTAL



You should have now received your link to log into our Parent Portal – please ensure you can log in and access your child's profile. If you are having difficulties logging in, please contact the school office on 01483 772057.

Here you will be able to view your child's attendance and pay for any clubs and trips. Moving forward we will also be looking to use Parent Portal to schedule Parents Evening appointments – further details to follow.

The Arbor app can be downloaded from Google Play Store (for Android) and the App Store (for IOS), or alternatively can be accessed by clicking on the link below:

<https://login.arbor.sc/>

If it is your first time logging in, you will need to click on 'Forgotten Password?' and follow the instructions on screen.

Below are some links to guides to help you navigate the Parent Portal:

A quick introduction to Arbor for guardians and parents:

<https://support.arbor-education.com/hc/en-us/articles/212097029-A-quick-introduction-to-Arbor-for-guardians-and-parents#logging-in-0-0>

Getting started - Log into the Parent Portal and the Arbor App:

<https://support.arbor-education.com/hc/en-us/articles/360020147458-Getting-started-Log-into-the-Parent-Portal-and-the-Arbor-App>

Signing my child up for a Trip on the Parent Portal or the Arbor App:

<https://support.arbor-education.com/hc/en-us/articles/360008180414-Signing-my-child-up-for-a-Trip-on-the-Parent-Portal-or-the-Arbor-App>

Signing my child up for a Club on the Parent Portal or Arbor App:

<https://support.arbor-education.com/hc/en-us/articles/360008179494-Signing-my-child-up-for-a-Club-on-the-Parent-Portal-or-Arbor-App>

PE SUMMER SAFETY

As the weather is becoming warmer and sunnier, please can you ensure that your son or daughter has applied sun cream on their PE day and that they bring a full named water bottle into school. They may also wear a plain cap if they need to during their PE lesson, if we are outside.

NUT-FREE SCHOOL

The Park School is a nut-free school. Please do not send any food items into school with your child that contain nuts.

WATER BOTTLES

Please send your child into school with a named water bottle filled with water or very diluted squash.

NO PRIME, fizzy, energy or caffeinated drinks.

UNIFORM SHOP

We have a supply of good quality second-hand uniform available. If you require any specific item(s) of uniform for your child, please email the School Office at enquiries@thepark.surrey.sch.uk or info@thepark.surrey.sch.uk with the item(s) and size(s) required. If we have the item(s) available, they will be sent home with your child.

Any donations of outgrown school uniform are gladly received. If you have any school uniform in good condition you would like to donate, please drop them into the School Office.

SANITARY PRODUCTS

We have a supply of various sanitary products available. If you require any items for yourself or your child, please email the school office at enquiries@thepark.surrey.sch.uk or info@thepark.surrey.sch.uk in confidence and these will be sent home discreetly with your child.

FRIENDS OF THE PARK SCHOOL

We are delighted to announce that we have reinstated Friends of The Park School, if you would be interested in joining our PTA, please email the school office at enquiries@theparkschool.surrey.sch.uk

PARENT AND CARER INFORMATION

Information and support for Parents and Carers can now be found on our website - <https://thepark.surrey.sch.uk/support-for-parents-and-carers>

Here you will find useful links to upcoming workshops, handouts from recent workshops and information on where you can access support.

Letters and information are emailed to parents regularly, copies of which can be found here – <https://thepark.surrey.sch.uk/letters>

THE PARK SCHOOL GOVERNING BODY

Ralph Johnson	Co-opted Chair Governor
Jo Green	Co-opted Vice Chair Governor
David Euridge	Co-opted Governor
Toby Franklin	Co-opted Governor
Kirsty Green	Parent Governor
Jaime Gridley	Parent Governor
Sharon Trowbridge	Staff Governor
Helen Stanley	Staff Governor
Paul Walsh	Headteacher
Alison Dudley	Clerk to the Governors

HOW TO CONTACT THE SCHOOL

School Telephone Number – 01483 772057

Email: enquiries@thepark.surrey.sch.uk or info@thepark.surrey.sch.uk

School Office: Please call between 8am and 4pm to speak to one of the Admin team, who will pass on a message or answer your query.

Your child's school diary is also a very good way to communicate with the school. Diaries are checked daily by teachers and TA's. Please also check your child's diary daily as messages are sometimes sent home in here.

LUNCHTIME CLUBS

We currently have a number of lunchtime clubs open to our students:

Sticky Craft Club

Wednesday lunchtime 12:15pm – 1:00pm
All students welcome

Digital Media Club

Homelodge - 12:15pm – 1:00pm
Year 7 & 8 Students

Singing Club

Monday lunchtime 12:20pm – 12:50pm
All students welcome

Girls Chat Club

Tuesday lunchtime – 12:15pm – 1:00pm
All girls welcome

UPCOMING STAFF ABSENCES

Wednesday 28 th June 2023	Mrs Ahmed, Mrs Khan, Mrs Megraoui, Mrs Ali
Thursday 29 th June 2023	Mrs Ahmed, Mrs Khan, Mrs Megraoui, Mrs Ali
Monday 17 th July 2023	Mr Burrell
Tuesday 18 th July 2023	Mr Burrell, Mrs Lealman
Wednesday 19 th July 2023	Mr Burrell, Mrs Walton
Thursday 20 th July 2023	Mr Burrell, Mrs Walton

TRIPS

YEAR 9 BENTLEY COPSE ACTIVITY CENTRE TRIP

Friday 14th July 2023

Cost: £33.00 per Yr9 student to be paid via the Arbor Parent Portal

Payment plan available - 3 instalments of £11.00

Please complete the online consent form which can be found using the link below. Your child will not be able to take part in the trip without completed consent.

<https://forms.gle/LEteni5EoXx65CEG8>

N.B.: If the link does not work, please copy and paste the link into your browser.

In order for the trip to go ahead, please ensure all consents are completed and payments made via the Arbor Parent Portal by no later than Monday 26th June 2023.

The Arbor Parent Portal can be accessed here: login.arbor.sc

If it is your first time logging in, you will need to click on 'Forgotten Password?' and follow the instructions on the screen.

If you are having trouble making payment online, please call the school office on 01483 772057 between the hours of 10:00am and 2:30pm for assistance.

YEAR 8 WALTON FIRS ACTIVITY CENTRE TRIP

Monday 17th July 2023

Cost: £21.00 per Yr8 student to be paid via the Arbor Parent Portal

Please complete the online consent form which can be found using the link below. Your child will not be able to take part in the trip without completed consent.

<https://forms.gle/Pueh9vEDTFSVtwM79>

N.B.: If the link does not work, please copy and paste the link into your browser.

In order for the trip to go ahead, please ensure all consents are completed and payments made via the Arbor Parent Portal by no later than Friday 16th June 2023.

The Arbor Parent Portal can be accessed here: login.arbor.sc

If it is your first time logging in, you will need to click on 'Forgotten Password?' and follow the instructions on the screen.

If you are having trouble making payment online, please call the school office on 01483 772057 between the hours of 10:00am and 2:30pm for assistance.

YEAR 7 ALICE HOLT TRIP

Tuesday 18th July 2023

Cost: £29.30 per Yr7 student to be paid via the Arbor Parent Portal

Please complete the online consent form which can be found using the link below. Your child will not be able to take part in the trip without completed consent.

<https://forms.gle/U4Kq18oSgsp74RmJ7>

N.B.: If the link does not work, please copy and paste the link into your browser.

In order for the trip to go ahead, please ensure all consents are completed and payments made via the Arbor Parent Portal by no later than Friday 30th June 2023.

The Arbor Parent Portal can be accessed here: login.arbor.sc

If it is your first time logging in, you will need to click on 'Forgotten Password?' and follow the instructions on the screen.

If you are having trouble making payment online, please call the school office on 01483 772057 between the hours of 10:00am and 2:30pm for assistance.

YEAR 10 NEW FOREST & MOORS VALLEY COUNTRY PARK

Tuesday 18th July 2023

Cost: £13:00 per Yr10 student to be paid via the Arbor Parent Portal

Please complete the online consent form which can be found using the link below. Your child will not be able to take part in the trip without completed consent.

<https://forms.gle/tAESv5tVJ6gxEe2V8>

N.B.: If the link does not work, please copy and paste the link into your browser.

In order for the trip to go ahead, please ensure all consents are completed and payments made via the Arbor Parent Portal by no later than Friday 23RD June 2023.

The Arbor Parent Portal can be accessed here: login.arbor.sc

If it is your first time logging in, you will need to click on 'Forgotten Password?' and follow the instructions on the screen.

If you are having trouble making payment online, please call the school office on 01483 772057 between the hours of 10:00am and 2:30pm for assistance.

YEAR 8 & 9 PE TENNIS COACHING

Monday 24 th April 2023	Monday 22 nd May 2023	Monday 5 th June 2023	Monday 12 th June 2023
Monday 19 th June 2023	Monday 26 th June 2023	Monday 3 rd July 2023	Monday 10 th July 2023

Please complete the online consent form which can be found using the link below. Your child will not be able to take part in the trips without completed consent.

<https://forms.gle/3HMYvSDCWwXgC3SM6> (Open to Year 8 and Year 9 Students ONLY)

N.B.: If the link does not work, please copy and paste the link into your browser.

Please ensure all consents are completed by no later than Friday 28th April 2023.

UPCOMING EVENTS AT THE PARK

MR MCCARTHY'S FRIENDS AND FAMILY BINGO

Thursday 6th July 2023

Join us at The Park School from 6pm
Eyes Down for BINGO 6:15pm prompt

Tickets - £3.00 for 6 games
Flyer - £1.00 (blackout and major prize)
Raffle tickets - £1.00 per strip

Light refreshments will be available

Places fill up quickly – please register via the link below by no later than Friday 30th June 2023 to secure your space!

<https://forms.gle/DyhdFyJL1SugKhdXA>

SPORTS DAY

Wednesday 19th July 2023

Parents and carers are welcome to spectate from 1:45pm to 2:45pm, please enter via the pedestrian gate and sign-in with reception. Gates will open at 1:30pm and close at 1:45pm. Please ensure you arrive on time; unfortunately, due to safety reasons, we will not be able to admit parents / carers after the gates close at 1:45pm. **Please note there will be no on-site parking available.**

Students will need to come to school wearing their Park School PE kit and a t-shirt of their House colour or school PE top. If you are unsure of your child's House colour, details can be found under the Student Profile page in the Arbor Parent Portal.

School will finish as normal at 3:00pm for students to go home on normal transport. If you are spectating and your child usually goes home on transport, you are welcome to collect at 3:00pm from the pedestrian gate. To avoid confusion, there will be an option on the sign-in sheet for you to indicate that you will be collecting your child at the end of the school day.

FREE ONLINE COURSE



Family Learning - Parenting - First steps to understanding Emotionally Based School Non Attendance

<https://www.surreycc.gov.uk/schools-and-learning/adult-learning/courses/overview?id=31283>

This course is a FREE online 2-hour two-week course, you will be able to discuss early signs of your child struggling at school, and the common reasons of school non-attendance, this course will introduce methods for finding out why your child is avoiding school and you will learn on how to best communicate with your child's school, and what to do at crisis point. There will also be opportunities to talk about your situation, feel supported and problem solve together.

- Understand the variety of reasons why your child will not attend school or take part in some lessons
- Understand what reasonable adjustments can be agreed with school to support your child.
- Be confident advocating for your child.

FREE online 2-hour 2-week course
Call 0300 200 1044 to enrol

NHS CHILDREN AND FAMILY HEALTH SURREY



Do you have a child/children (5-16 years) who attend a Woking School? Did you know that you have a dedicated School Nursing team?

You are invited to come and meet your Woking School Nurse Team at our new **Child Health Drop-In at Eastwood Leisure Centre**, Albert Drive, Sheerwater, Woking GU21 5RF every **Wednesday between 9.30am and 11.30am (including holidays)**.

Just drop-in, no appointment necessary, there is a soft play area if you have a younger child and space to sit and have a coffee. Free parking at the venue.

The team (usually a school nurse and a nursery nurse) will be present to answer questions from parents/carers of school aged children and to give advice, information and signpost on topics including early toileting, sleep, behaviour, healthy diet, dental care, school readiness, NCMP heights & weights, mental health, eating disorders, minor illnesses, internet safety and much more. They can also help with referrals to other services.

Please see information flyer for further details

Child Health Drop-in and Breastfeeding Support

**Eastwood Leisure Centre Albert Drive,
Sheerwater, GU21 5RF
Wednesdays 9.30am to 11.30am**

Come and meet the team

Soft play area

Coffee shop

Health Visitors (birth-5 years) School Nurses (5-19 years)

Referral support, advice and signposting as well as:

Self-weigh option

Early years support

Health reviews

Health promotion

Breastfeeding

Dental care

Sleep

Toileting

Healthy eating

Heights & Weights

Behaviour

Mental health

Eating disorders

And more

