

# WEEKLY REMINDERS

Important Dates – Spring Half Term	
Tuesday 7 <sup>th</sup> February 2023 – Thursday 2 <sup>nd</sup> March 2023	Year 9 Annual Reviews
Friday 10 <sup>th</sup> February 2023	Finish for Half Term 3:00pm
Monday 13 <sup>th</sup> February 2023 – Friday 17 <sup>th</sup> February 2023	Half Term
Monday 20 <sup>th</sup> February 2023	Back to School 9:00am
Thursday 9 <sup>th</sup> March – Friday 24 <sup>th</sup> March	Year 8 Annual Reviews
Monday 13 <sup>th</sup> March 2023	INSET Day – School Closed
Friday 31 <sup>st</sup> March 2023	Finish for Easter Holidays 1:00pm
Monday 3 <sup>rd</sup> April 2023 – Friday 14 <sup>th</sup> April 2023	Easter Holidays



## ATTENDANCE



**8PB**

**Best Class Attendance  
w/c 16<sup>th</sup> January 2023**

We politely ask that when calling the office to explain about your child's absence, please explain in detail what the illness is. If diarrhoea and/or vomiting, your child must stay away from school until they have been free of symptoms for 48 hours (48hr RULE). Please call the School Office on 01483 772057 before 9.00am each morning your child is absent.

Getting your child to school really matters. Did you know.....		
If your child's attendance during the school year is.....	Your child would have lost approximately.....	Or they would have missed approximately.....
95%	9 days	50 lessons
90%	19 days	100 lessons
85%	29 days	150 lessons
80%	38 days	200 lessons
75%	48 days	250 lessons
70%	57 days	290 lessons
65%	67 days	340 lessons

## MEDICAL APPOINTMENTS

We politely request that medical appointments are made outside of school hours, however, we understand that this isn't always possible. Please email the School Office with the details of the appointment along with a copy of the appointment letter, email or text for your child's school record. Please also let the School Office know if your child will be in late after the appointment or what time they will need to be collected.

## END OF DAY COLLECTIONS

If there is a change to your child's normal collection, i.e. they are going home with another parent, another family member / friend is collecting or they normally go home on transport and you will be collecting instead, please ensure you let the School Office know or write a note in your child's diary. We would be grateful if you can provide the name of the person collecting and a password, this really helps with any confusion at the end of the day.

## NUT-FREE SCHOOL

The Park School is a nut-free school. Please do not send any food items into school with your child that contain nuts.

## WATER BOTTLES

Please send your child into school with a named water bottle filled with water - **NO squash, fizzy or energy drinks.**

## COLD WEATHER

Please ensure students arrive at school appropriately dressed for the weather. We advise that students wear a warm waterproof winter coat, a plain black V-neck pullover jumper to wear over their shirt, and a vest or plain white t-shirt to wear under their shirt.

## UNIFORM SWAP

We have a supply of good quality second-hand uniform available. If you require any specific item(s) of uniform for your child, please email the School Office at [enquiries@thepark.surrey.sch.uk](mailto:enquiries@thepark.surrey.sch.uk) or [info@thepark.surrey.sch.uk](mailto:info@thepark.surrey.sch.uk) with the item(s) and size(s) required. If we have the item(s) available they will be sent home with your child.

Any donations of outgrown school uniform are gladly received. If you have any school uniform in good condition you would like to donate, please drop them into the School Office.



## PARENT PORTAL

You should have now received your link to log into our Parent Portal – please ensure you can log in and access your child's profile. If you are having difficulties logging in, please contact the school office on 01483 772057.

Here you will be able to view your child's attendance and consent to any clubs and trips. Moving forward we will also be looking to use Parent Portal to schedule Parents Evening appointments – further details to follow.

The Arbor app can be downloaded from Google Play Store (for Android) and the App Store (for IOS), or alternatively can be accessed by clicking on the link below:

<https://login.arbor.sc/>

If it is your first time logging in, you will need to click on 'Forgotten Password?' and follow the instructions on screen.

## PARENT AND CARER INFORMATION

Information and support for Parents and Carers can now be found on our website - <https://thepark.surrey.sch.uk/support-for-parents-and-carers>

Here you will find useful links to upcoming workshops, handouts from recent workshops and information on where you can access support.

Letters and information are emailed to parents regularly, copies of which can be found here – <https://thepark.surrey.sch.uk/letters>

## FRIENDS OF THE PARK SCHOOL

We are delighted to announce that we are reinstating Friends of The Park School, if you would be interested in joining our PTA, please email the school office at [enquiries@theparkschool.surrey.sch.uk](mailto:enquiries@theparkschool.surrey.sch.uk)

## THE PARK SCHOOL GOVERNING BODY

Ralph Johnson	Co-opted Chair Governor
Jo Green	Co-opted Vice Chair Governor
David Euridge	Co-opted Governor
Toby Franklin	Co-opted Governor
Kirsty Green	Parent Governor
Jaime Gridley	Parent Governor
Sharon Trowbridge	Staff Governor
Helen Stanley	Staff Governor
Paul Walsh	Headteacher
Alison Dudley	Clerk to the Governors

## HOW TO CONTACT THE SCHOOL

School Telephone Number – 01483 772057

Email: [enquiries@thepark.surrey.sch.uk](mailto:enquiries@thepark.surrey.sch.uk) or [info@thepark.surrey.sch.uk](mailto:info@thepark.surrey.sch.uk)

School Office: Please call between 8am and 4pm to speak to one of the Admin team, who will pass on a message or answer your query.

Your child's school diary is also a very good way to communicate with the school. Diaries are checked daily by teachers and TA's. Please also check your child's diary daily as messages are sometimes sent home in here.