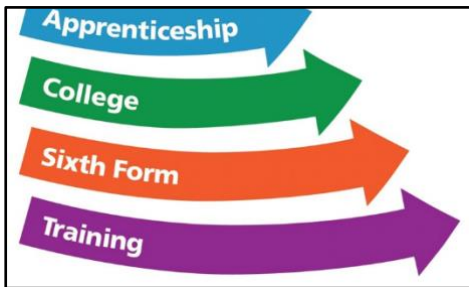


Preparing for Post-16



At the end of Year 11, your son/daughter will be moving on to the next phase of their education. There are many different options, but most of our students will either go on to college, or a specialist post-16 placement (6th form). Preparing for a successful transition after The Park School is a process that starts in Year 9. This allows parents and students enough time to research and visit the various post-16 options and ensure that the right

provision is in place for their son/daughter when they leave The Park School.

Young people must stay in education or training until they are 18. Students with an EHCP can continue to get free education and training up to the age of 25. However, there is no legal right to continued education post-19, and students need show progress for the EHCP to continue.

The role of the school in the transition is to provide support and advice throughout the process. However, it is you, the parents/carers, who will make the final decisions and submit the applications. There are many options to choose from and it will take a long time to explore and examine each of them. You won't want to rush when deciding what's best for your child. That's why you need to start finding out about the options from Year 9 onwards. To help you start your exploration, we have gathered together some information on how to go about planning for your child's Post-16 education. The information included below is intended to be a help and not a complete guide.

If you have any questions or need advice, please let us know.

Contents:

[Year 9](#)

[Year 10](#)

[Year 11](#)

[College](#)

[Specialist Post-16 Provision](#)

[Independent Colleges](#)

[Reasons for not getting your preferred option](#)

[Transport](#)

[How to start](#)

[Useful links and information](#)

[Questions you may want to ask when visiting a provider of post-16 education](#)

[Financial Considerations](#)

[Other useful information](#)

Year 9



Schools are requested to focus on 'Preparing for Adulthood' as part of the annual review of the EHCP. This planning should centre on a young person's aspirations, interests, and needs.

During key stage 4 most students work towards national qualifications – for example: ASDAN (Award Scheme Development and Accreditation Network), PFA (Preparation for adulthood including careers), Entry levels BTECs and GCSEs.

Year 10

- At the Year 10 Annual Review, parents/carers will be asked to give their initial thoughts on what they would like for their son/daughter beyond The Park School.
- Your son/daughter's tutor will be able to advise you on which exams your son/daughter will be taking.
- Seek advice about benefits that will become available when your son/daughter turns 16.

Year 11

- Year 11 Annual Reviews will take place in the autumn term. This is to allow plenty of time for the SEND Case Officers to update the Year 11's EHCPs and consult with colleges or Post-16 provisions.
- There will be an opportunity at the meeting to discuss suitable options with school staff and your SEND Case Officer.
- At the Annual Review, parents should have a clear idea of what provision is sought so that plans can be finalised.
- Following the Year 11 Annual Reviews, the SEND Case Officer will issue your child's draft amended EHCP (via email). At this point, you will be able to request that the SEND Case Officer consults with a particular college or Post-16 provision and you can request any other amendments to your child's EHCP.
- **Please ensure you read your child's EHCP carefully and communicate any changes to the SEND Case Officer.**
- All Year 11 students will be issued with their final EHCP, with placement confirmed, **by 31st March**. If you disagree with the final EHCP, you have the right to request independent mediation and subsequently appeal to a SEND tribunal. Details of this process will be provided to you with the final EHCP.
- Students will have the opportunity to take part in work experience.
- Seek advice about benefits that will become available when your son/daughter becomes 16.

POST-16 PLANNING

Year 9	Year 10	Year 11
<ul style="list-style-type: none"> ➤ Attend transition events i.e., Preparation for Adulthood. ➤ Visit providers of post-16 education and think about preferences. ➤ Students prepare a PowerPoint presentation to show their parents at the Annual Review. ➤ Schools are requested to focus on 'Preparing for Adulthood'. This planning centres on a young person's aspirations, interests, and needs. ➤ The case officer will be invited by school to attend the Year 9 Annual Review. 	<ul style="list-style-type: none"> ➤ Attend transition events i.e., Preparation for Adulthood. ➤ Visit providers of post-16 education and think about preferences. ➤ Attend Year 10 Annual Review with initial ideas of what you would like for your son/daughter beyond The Park School. ➤ The Year 10 Annual Review will be held in the autumn term. ➤ Schools are requested to complete the 'Preparing for Adult Reviews – Year 10' as part of the annual review of the EHCP. This planning focuses on a young person's aspirations, interests, and needs. ➤ The case officer will be invited by school to attend the Year 10 Annual Review. 	<ul style="list-style-type: none"> ➤ Attend transition events i.e., Preparation for Adulthood. ➤ Visit providers of post-16 education and think about preferences. ➤ Students going to college will be offered the opportunity to attend a link programme at Brooklands College. ➤ At the Annual Review, parents should have a clear idea of what provision is sought so that plans can be finalised. ➤ The Year 11 Annual Review will be held in the autumn term. ➤ The case officer will be invited by school to attend the Year 11 Annual Review. ➤ For students planning to go to college, you will also need to apply directly to the college. ➤ For students applying to specialist post-16, the case officer will note your preference, and formally consult with your requested post-16 provision. The Local Authority will also formally consult the nearest appropriate provision if that is different to your requested provision for a view on whether they can meet your child's needs. ➤ All Year 11 students will be issued with their final EHCP, with placement confirmed, by 31st March.

College

- Students going to college will be offered the opportunity to attend a link programme at Brooklands College in Year 11.
- The local authority will ask whether your child's Special Educational Needs can be met by the college and help to ensure the right support is in place. It is therefore important that you contact the colleges to discuss the courses available, and the support they can offer.
- Application processes vary between the different colleges, so it is important to find out the application deadlines/ procedures for the colleges they are interested in.
- **You will need to apply directly to any colleges that you are interested in.** You may apply to more than one college/provision if you are unsure of where your son/daughter wants to go.
- Students on the SEND & Transition programme attend college only 3 days a week.

Specialist Post-16 Provision

- If you think a Specialist Provision (6th Form) is the right option for your child, **we recommend visiting ALL specialist provisions that are offered in Surrey.**
- If you intend to apply for a specialist Post-16 provision, you will need to provide a detailed report of your preferred choice and explain why the specialist Post-16 provision is the only educational institution capable of meeting your child's needs.
- You will also need to visit your local college to explain why a college would not be able to meet your child's needs: the more specific you can be about this the better.
- The case officer will note your specialist Post-16 preference and formally consult with your requested Post-16 provision. The Local Authority will also formally consult the nearest appropriate provision, if that is different to your requested provision, for a view on whether they can meet your child's needs.

Independent Colleges

- Funding for independent colleges is usually only agreed if a local college cannot meet the needs of a student and that student clearly shows potential for further progress in education.

Reasons for not getting your preferred option:

1. The preferred provision is not the closest option to the student/family address that can meet the student's needs.
2. The Post-16 provision is over-subscribed, and places are then allocated by Panel **
3. The student did not meet the criteria required by the Post-16 provision.

** - in these circumstances, the student's papers are presented at a Local Authority panel that has the final decision as to which students will be offered / refused their preference.

If you are refused your choice and not given an alternative specialist Post-16 provision, you will be offered a place at your local college. You can appeal this decision. The appeal procedure will be explained in the letter you receive from the Local Authority.

Transport

- **There is no statutory requirement for the Local Authority to provide travel assistance for Post-16.**
- If you require transport for your child, you will need to complete an online Transport Provision request form – your case office will be able to assist you with this.

How to start:

- Surrey Local Offer website will give you details of what is available and how to apply: <https://www.surreylocaloffer.org.uk>.
- Look at the provider's website to see what their programme offers and who it is suitable for.
- Attend open days or evenings or contact them directly to arrange a visit. You may want to bring a copy of your son/daughter's EHCP along with you.
- Make a list of questions to ask. Check what qualifications your son/daughter needs for the course.
- Decide if you will take your son/daughter with you. You may take your son/daughter on visits during school time (please let us know if you plan to do so).
- Check where it is located, and review how long the journey will take on a normal day.
- Look at how your son/daughter will travel, as in most cases, you will have to arrange and pay for transport post-16.
- Find out when the deadline for applications is and the procedure.

Case officers

You can contact your son/daughter's case officer directly to discuss the next steps. The case officer will also be invited to the Annual Review meeting.

<p>North East (Epsom and Ewell, Elmbridge, Spelthorne) Phone Number: 01737 737940 Email: nesen@surreycc.gov.uk</p>	<p>South East (Reigate and Banstead, Tandridge, Mole Valley) Phone Number: 01737 737990 Email: sesen@surreycc.gov.uk</p>
<p>North West (Woking, Surrey Heath, Runnymede) Phone Number: 01483 518110 Email: nwsen@surreycc.gov.uk</p>	<p>South West (Guildford, Waverley) Phone Number: 01483 517890 Email: swsen@surreycc.gov.uk</p>

Useful links and information

Provider/Service	Contact details	Summary of services provided.
Brooklands	https://www.brooklands.ac.uk/ 01932 979700 Weybridge	Mainstream college with a Supported Learning department, including ASD provision.
Carwarden	www.carwarden.surrey.sch.uk 01276 686328 Camberley	Learning & additional needs (LAN) Sixth Form
Guildford College	www.guildford.ac.uk 01483 44 8500 Guildford	Mainstream college with a Supported Learning department.
Merrist Wood	https://merristwood.activatelearning.ac.uk/ 01483 448585 Worplesden	Mainstream (horticulture) college with a Supported Learning department
Nescot	https://www.nescot.ac.uk/ 020 8394 3038 Epsom	Mainstream college with a Supported Learning department
Philip Southcote	www.philipsouthcoteschool.co.uk 01932 562 326 Weybridge	Learning & additional needs (LAN) Sixth Form
Independent Colleges	Look at the Natspec Colleges directory: www.natspec.org.uk . Funding for independent colleges is usually only agreed if a local college cannot meet the needs of a student.	
Surrey Local Offer	The Surrey Local Offer website includes a directory of all local providers of post-16 education in Surrey. https://www.surreylocaloffer.org.uk	
Surrey Choices	Provides a range of support services which are dedicated to improving the independence, confidence, and life skills of people with a range of disabilities, whatever their age, in their local community. This includes learning to travel independently. https://www.surreychoices.com/	
Transport	Please check - 16+ transport to school or college - Surrey County Council (surreycc.gov.uk) . Please note there is no statutory requirement to provide travel assistance for post 16 students.	

Questions you may want to ask when visiting a provider of post-16 education

- How many days per week do students attend college and what are the hours/holidays?
- How many years is the course?
- What are the student numbers in a class/group and what is the student/staff ratio?
- What does the daily timetable look like?
- Are there any residential trips offered?
- How does the post-16 provision communicate with parents/carers?
- How are the students prepared for transition beyond college?
- Are taster days/transition visits offered once placement is agreed?

Financial Considerations

When your son/daughter turns 16, the benefits you claim may change.

Your local Citizens Advice Bureau should be able to advise you. Some of the key benefits that your son/daughter might be eligible for are:

- PIP – Personal Independence Payment for 16+ (Children getting DLA must normally claim PIP shortly after their 16th birthday)
- ESA – Employment and Support Allowance
- The 16-19 vulnerable student's bursary (grant for students who may have difficulties in completing their course because of financial considerations)
- Carer's allowance – for parents/carers.

You will receive a letter about Child Benefit when your son/daughter turns 16, asking if they are staying on in education, so that you may continue to claim it. We can provide a supporting letter, if required.

Other useful information

Provider/Service	Contact details	Summary of services provided.
Action for Carers	www.actionforcarers.org.uk info@actionforcarers.org.uk 01483 302748	Support and advice for carers
Citizens Advice	www.citizensadvice.org.uk 03444 111 444	Benefits advice
Halow	https://www.halowproject.org.uk/	Supports young people with learning disabilities and autism on their journey into and through adult life
Max Card	https://mymaxcard.co.uk/	Max Card is a discount card scheme which aims to make days out more affordable for children and young people with additional needs.
National Careers Service	https://nationalcareers.service.gov.uk/	Careers advice - job profiles, information, and resources.
NHS – Annual health checks	https://www.nhs.uk/conditions/learning-disabilities/annual-health-checks/	Anyone aged 14 or over who is on their doctor's learning disability register can have a free annual health check once a year. You can ask to go on this register if you think you have a learning disability.
Surrey Autism Partnership board	www.surreypb.org.uk	Lots of information about benefits, carer support, transition etc.
Surrey County Council's Transition Team	https://www.surreycc.gov.uk/adults/care-and-support/disability/preparing-for-adulthood	The transition team supports young people with disabilities, who also have an Education and Health Care Plan (EHCP).
Surrey holiday activities	https://www.surreycc.gov.uk/children/support-and-advice/families/send-support/holiday-activities	Activities and events taking place across Surrey over the holiday.
Surrey Short Breaks for disabled children	https://www.surreycc.gov.uk/children/support-and-advice/children-with-disabilities/surrey-short-breaks-for-disabled-children	Short Breaks offer a range of activities in local communities for children and young people who have additional needs and disabilities.